

Official Memo

INTERNATIONAL ELF DEPARTMENT
SANTA'S OFFICE, NORTH POLE, REINDEERVILLE
N1 OEL

FAO: SILSOE LOWER SCHOOL CHILDREN
DATE: NOVEMBER 2017
FROM: GRACIE MCTINSEL - CHIEF ELF & SANTA'S PA

Not long to go now children and everyone here at the North Pole is very busy with their preparations well underway for Christmas. Santa Claus is trawling through the long list of good boys and girls and Mrs. Claus is busy mending his new suit ready for our annual Christmas Eve adventure. I, Chief Elf, have been asked to write to you to see if you would like to receive a special festive letter from Santa Claus?

Santa likes writing letters to ALL the boys and girls around the world and would love to hear from you. If you would like to receive your very own personalised letter, please complete the form below and return it to the school office by Friday 1st December.

I hope you all enjoy the rest of the school year and remember to be good as Santa is always watching!

With love and a sprinkling of Christmas magic
Gracie McTinsel - Chief Elf



Yes, I would like to receive a letter from Santa. Please find my details below:

Childs Name:	
Address:	
Name of Sibling(s)	

