



**Silsoe V.C. Lower School, Chestnut Avenue, Silsoe,  
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Ref: Elm Class

17<sup>th</sup> March 2023

Dear Parents and carers,

I would like to update you regarding Elm Class.

Unfortunately Miss Clay has been unwell recently and has taken the difficult decision to leave her role at Silsoe Lower School. We are sorry to say goodbye but wish her all the best for the future.

In Miss Clay's absence, Mrs Bailey has taught the class under the guidance of myself and the Year 4 teaching team. I am extremely grateful for the hard work and commitment that Mrs Bailey has shown to the children in the class over recent months. The children have continued to make good progress and have been happy and settled.

I am delighted to share that we have appointed a class teacher for the remainder of the academic year. Mrs Catchpole (previously Miss Workman, who may be known to many of you) will be returning to Silsoe to teach Elm class for most of the week. Mrs Catchpole will teach every morning and all day on Thursday and Friday. Mrs Bailey will teach on Monday and Wednesday afternoon, with Mrs Ashwell continuing to teach Music and French on a Tuesday afternoon.

The class will be supported by Mrs Bailey on most days, in her previous role as Higher Level Teaching Assistant, working alongside Mrs Gwilt and Mrs Spicer.

Mrs Catchpole will be starting in her role immediately after the Easter holiday and we look forward to welcoming her back to Silsoe Lower School.

Yours sincerely,

Mrs Sarah Boyle  
Headteacher

