

Minutes of Silsoe VC Lower School PTA Meeting

Tracy Palmer	TP	Chair
Claire Hazel	CH	Chair
Kevin Palmer	KP	Secretary
Aurora Hartley	AH	Communications Officer
Michelle Stacey	MS	Communications Officer
Sam Stratford	SS	Financial
Gail Reinhart	GR	Apologies
Helen Coxhead	HC	Apologies
Helen Radford	HR	Apologies

Thursday 19th November 2020, 8pm via zoom

Agenda Item	
1	<p>Class Present from Santa Historically the PTA donated a £25.00 Amazon Gift Card per classroom for the teacher to buy something to tie in with Santa's visits. We discussed if this was agreeable and there was consensus that will do this for all 11 years, including Conifer (TP)</p>
2	<p>Christmas Crafts According to the school, the PTA has previously authorised a £50.00 spend for each class to buy crafts from Baker Ross for the children to make something to take home. The school would order the goods and cross charge the cost once they receive the invoice. Agreed.</p>
3	<p>Santa Visit Clearly any visit for Santa is going to have to be planned meticulously this year. Head is keen to keep this tradition going especially during these challenging times. Her thoughts being he could stand at the class door and pass the gift(s) through. We struggled last year to find a Santa as Susan's father used to perform this role. Head has asked if you knew anyone that would consider helping us out this year? We will look for someone who is willing to do it and take it from there. We didn't find anyone to do this as yet.</p>

4	<p>Christmas Shop Under Government guidelines, the format the PTA usually provide for this event it's not going to be possible. The school are mindful this is a lovely idea that the children love and I assume a good fund raiser. Therefore they are wondering if between we could come up with a format that might work.</p> <p>As we can't do the Christmas shop as normal, we could order the present and give it to the child. Suggestion we could give a male or female present. Pre-wrap them and hand it to the class room, teachers do the labels and bows in class, so they still have that element. Forms need to be back quickly if this is going to happen this year. Need them back by the start of December if possible. Discussion over the practicalities of how it can be done.</p> <p>TP to organise, AH to design form and TP and CH to do the shopping.</p>
5	<p>School presents to pupils TP suggests putting an advert on Facebook for some people who are willing to be wrappers. This needs to be done by early December. Leave in reception for people to collect.</p>
6	<p>Finley Harpers Fund Raiser Mrs Boyle met with Finley and some of his friends a few weeks ago and they shared some ideas, one thing they suggested was to develop our reflection areas further and purchase some books for these areas. In liaison with Mrs Shires, our Inclusion and PSHE Lead, a book list has been created (see attached) with a selection of books to celebrate difference and to support emotional literacy. School have £200 from the PTA to use for the purchase of books. All in agreement.</p>
7	<p>Future meeting dates/AGM: This needs to be arranged in the first month of 2021, probably via zoom again.</p>
9	<p>Any other business: Chat about Round Table Santa and whether or not it is worth doing this year. Need some volunteers to make it work. AH will ask the question and see what is possible, whether we can get involved, how many volunteers needed.</p> <p>Update - We are unable to join this year as the pre-season and other organisations are already involved.</p> <p>MS - Co-Op need profile picture up in the store by January. Look into putting a poster together. Membership pioneer that we can build a relationship with in this area. Ask in the store who is the best person to ask about this. MS will ask about this in store.</p> <p>Apply to be one of charities for local Co-op. TP to looking into logistics.</p> <p>Xmas card design update - we can have images cleaned if required. Some issues with initial draft, but they can be changed. Already have a lot of orders through. Name of company for future reference is Xmas4Schools.co.uk</p>