

Minutes of Silsoe Lower School PTA Meeting

Wednesday 25th April 2018, 7pm

Star & Garter, Silsoe

Present:

Claire Johns	CJ	Chair
Mel Jarra	MJ	Treasurer
Claire Hazel	CH	Secretary
Rachel Wenman	RW	Communications Officer
Tracy Palmer	TP	Vice-Chair
Sara Appleman	SA	

Apologies:

Jane Urwin	JU	
Jen Sheilds	JS	
Susan Purdue	SP	Head Teacher

Agenda Item		Action
#1	<p>Finance MJ gave update on finance</p> <p>Still not received any expenses from Kam Perry re: santa letters at xmas</p>	CH to remind KP
#2	<p>Summer Term</p> <p><u>May Disco:</u> Booked for Thursday 24th May 2018, same format as freaky disco; 2 sessions – YR-Y1 4-5, Y2-Y4 5.30-6.30. Jen has agreed to sort lucky dip, tattoos and tuck shop items as before. 50p per stall. Tickets have gone out via parentmail, £3.50 per child. Shout out for volunteers for both sessions to ensure we meet the adult/child ratios. If you are able to help please email silsoelowerschoolpta@yahoo.co.uk</p> <p><u>Silsoe Stride:</u> Sunday 24th June 2018. For the PTA to be a beneficiary we must provide 2 volunteers to help on the day. CH and TP to do this on behalf of the PTA, CJ also offered to help.</p> <p><u>Bags2Schoo:</u> Booked for Thursday 24th May 2018.</p>	<p>Volunteers requested via booking forms and facebook post</p> <p>Bags to be sent out 2 weeks before via book bags.</p>

	<p><u>Mini Fete:</u> Tuesday 17th July (afternoon in school) Same format as last year; several stalls for children to participate at 50p a go. Last years stalls included a teddy tombola, welly wang, hook a duck, lucky dip, etc. It was a very popular event with the children. The pPTA will be asking for volunteers nearer the time so look out for more information in the next minutes.</p> <p><u>Silsoe Family Fun Day:</u> Saturday 7th July 2018 on Millennium Green. The PTA are happy to run a stall like last year. TBA at the enxt meeting.</p> <p><u>New Parents Meeting:</u> Thursday 24th May 2018 9-10.30am. PTA will have a slot and include useful information in the new parent packs. This will include a brick flyer.</p> <p><u>Donate a Book:</u> This was very successful the last time we ran this as we managed to obtain many more lovely pre-loved books for our library. The PTA are finding out if the school would like us to ask for any donations again. Cathy G to find out and get back to us.</p>	CJ to organise
#3	<p>Other</p> <p><u>DIY Group;</u> Interest from a few people. A whatsapp group to be set up and an initial meeting to be scheduled to start the ball rolling with the santa float. If anyone else is interested in helping with this group, please let a member of the PTA know or reply to this email.</p> <p><u>MumVsCancer Fundraiser;</u> As I'm sure you've read in this terms summer newsletter, the non-uniform day for mumvscancer raised over £300, we were over the moon with this. The reason we do not have an exact figure is because we are waiting on the funds raised by the Pre-School to be added on. I'm sure this will be a wonderful contribution to the fundraising effort. Thank you to everyone for all of your kind donations.</p> <p><u>Uniform Collection:</u> It has been suggested that the PTA collect unwanted/ outgrown items of uniform and run a preloved stall or to donate to the school for families that may need extra help with buying uniform. This was deemed a good idea by the committee and we will discuss this further at the next meeting.</p> <p><u>Talent Show;</u> one of the parents from the school had suggested a talent show/ performance as a way of getting the kids to show off their abilities and talents. PTA liked the idea and sent out a survey</p>	<p>First meeting TBA June/July time.</p> <p>CH to contact charity and inform them of our fundraising effort and organise payment of the money raised</p>

	<p>to gauge interest and how many children would likely participate. Summary of results; 22 people took the survey, About 1/3 said their child would enter a talent show – 7 respondents. Most people thought the entry should be free. Most people thought £3 for entry to view the show was reasonable. It was decided by the committee that unfortunately there was not enough interest for us to run this event. However, if you have any ideas for fundraising events for the children, adults or both, please tell us your ideas. You can either come along to a meeting or email us with your idea at silsoelowerschoolpta@yahoo.co.uk</p> <p><u>Freaky Disco Date:</u> Provisionally booked for Thursday 18th October 2018.</p> <p><u>Leavers Contribution for year 4's:</u> £150 from PTA as usual.</p> <p><u>School Newsletter Update:</u> RW has sorted. It was suggested that the minutes of these meetings be linked onto the PTA webpage. Not a lot of people are aware that the PTA have a page on the school website, it has a lot of useful information. It was decided that instead of the minutes being emailed out, we would email the link to the PTA page where you can find the minutes.</p> <p><u>Quiz Night Autumn Term:</u> Need to provisionally set a date, see when village hall is free. Potentially 29th September 2018.</p> <p><u>Amazon Gift Cards:</u> This has been a very well received gift to the school from the PTA. We have decided to continue this as a yearly contribution to supporting the children's learning. The £100 gift card is to be presented to each class in the spring term. NB the new year 3 class will also receive one in September to ensure they have some resources for starting the school year.</p> <p><u>The Giving Machine Fundraising Reminder:</u> The Giving Machine is a free to use online shopping website. You can sign up and select Silsoe VC Lower School as your charity, then use the app to do your online shopping in the normal way with well-known brands such as Amazon, M&S, Next and Tesco. Each time you shop through the Giving machine raises funds for the school at no additional cost to you. www.thegivingmachine.co.uk</p>	<p>CH to email minutes to RW to be added to PTA page on school website before the email is sent out</p> <p>RW/ CJ to liaise with village hall/ TD for available dates</p>
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	<p><u>Other Useful dates:</u> New Parent open afternoon 3-6pm 27th June Transfer Day 29th June Reception/Yr1 trip to Woodside Farm 3rd July Yr 2,3,4 trip to Woburn Safari Park 5th July</p>	
#4	<p>GDPR – General Data Protection Regulation The PTA are writing a privacy and data use policy which will comply with the GDPR that comes into effect later this month. The policy will look at how we store, share and use information obtained by the PTA for events such as the spring disco etc.</p> <p>We take protection of parent, carer, staff and childrens information very seriously and endeavour to protect it in the same way we would our own personal information.</p> <p>We will be circulation the policy via email and we would be asking for your consent for your email address to be included in the distribution list.</p>	<p>RW to finalise policy</p> <p>CH to send email with policy attached and opt-in/opt-out instructions</p>
#6	<p>PTA Meetings – We are a friendly bunch and meet about once a month alternating between school and the local pub. We would love to see anyone along at meetings who can share ideas, contribute to decisions about how to use the funds raised and share their skills. However much, or little, you are able to offer is very welcome and greatly appreciated. Please watch the noticeboard, facebook page and school website for upcoming dates. Our May meeting date will be confirmed soon. Our June meeting is on Wednesday 20th June, 7pm at the Star & Gar-ter. Latest info at https://www.silsoeschool.co.uk/pta.html</p> <p>Next Meetings</p> <p>Thursday 17th May 2018 – 7pm, Silsoe Lower School Wednesday 20th June 2018 – 7pm, Star & Garter Pub</p>	